

CALCULATING EXPENSES FOR A CLTS FOSTER HOME USING ACTUAL EXPENSES

Person completing this form:

Date Completed:

Demographic Information

Participant Name:

Age:

Foster Home Name:

Number of Occupants in Home:

Type of Home: *Place an 'x' next to type of home*

Foster Home: ☐

Level 5 Treatment Foster Home: ☐

Facility Total Monthly

Room and Board Rate¹:

¹ This rate is calculated automatically in Section 3.

Child Welfare Rates:

Basic:

Supplemental:

Exceptional:

1. Calculation of Housing and Food Expenses: Using Actual Expenses

Type of Expense	Total Household Cost	Total Occupants	Individual Amount
Rent, or Depreciation and Mortgage Interest, Insurance (Title, Mortgage, Property and Casualty), Building and/or Grounds Maintenance Costs	<input style="width: 120px;" type="text"/>	0	<input style="width: 120px;" type="text"/>
Food Budget for the Household	<input style="width: 120px;" type="text"/>	0	<input style="width: 120px;" type="text"/>
Furnishings Supplied by Facility and Used by Residents	<input style="width: 120px;" type="text"/>	0	<input style="width: 120px;" type="text"/>
Household Supplies	<input style="width: 120px;" type="text"/>	0	<input style="width: 120px;" type="text"/>
Electricity	<input style="width: 120px;" type="text"/>	0	<input style="width: 120px;" type="text"/>
Water and Sewer	<input style="width: 120px;" type="text"/>	0	<input style="width: 120px;" type="text"/>
Heating Fuel	<input style="width: 120px;" type="text"/>	0	<input style="width: 120px;" type="text"/>
House Telephone	<input style="width: 120px;" type="text"/>	0	<input style="width: 120px;" type="text"/>
Cable Television	<input style="width: 120px;" type="text"/>	0	<input style="width: 120px;" type="text"/>
		1. Total=	<input style="width: 120px;" type="text"/>

2. Calculation of Participant- Specific Expenses

Complete this section only if this child has participant-specific expenses.

If no specific expenses are needed, continue to Section #3.

Special Dietary Needs, Exceptional Utility Costs, Personal Supplies, Other Personal Expenses	
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2. Total=	
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3. Total Monthly Rate Summary

Room and Board Expenses 1.=	
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(If Applicable) Participant-Specific Expenses 2.=	
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3. Total Monthly Rate ² =	
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² This total is automatically placed in the "Facility Total Monthly Room & Board Rate."

4. Calculation of Housing and Food Expenses: Using the Basic Rate

Use the Uniform Foster Care brochure to determine the percentage of Housing expenses and the percentage of Food expenses applied to the Basic Rate based upon the child's age.

	Percentage	Basic Rate	Room and Board Portion of Basic Rate
Housing			
Food			
4.Total Basic Rate Room and Board =			

5. Foster Care Checks and Balances

	Basic Rate	Basic Rate Room & Board	Child Welfare portion of Basic Rate
Child Welfare portion of Basic Rate (= Basic Rate minus Basic Rate Room & Board)			

	Exceptional Rate	Monthly Rate - Reduced Excep. rate	CLTS portion of Excep. Rate
CLTS portion of Exceptional Rate (= Exceptional Rate minus the difference between the Monthly Rate- Household Expenses)			

Supplemental rate	
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6. Balancing of Expenses

In the section below, the Foster Care/Child Welfare total should equal the CLTS Waiver Expenses total. This assures that the CLTS Waivers are not paying more for foster care than the total calculated by Child Welfare.

CLTS Waiver Expenses		Foster Care/Child Welfare	
Room & Board=		Basic Rate=	
Child Welfare portion of Basic Rate=		Supplemental Rate=	
Supplemental Rate=		Exceptional Rate=	
CLTS Allowable portion of Exceptional Rate			
TOTAL		TOTAL	
The two totals above must match.			

7. Information for the ISP

Expense	Amount	CLTS Allowable?
Room & Board		N
Child Welfare portion of Basic Rate		N
Supplemental Rate		Y
CLTS Allowable portion of Exceptional Rate		Y
CLTS Administrative Costs ³		Y
Child Welfare Administrative Costs ³		N

³ Administrative costs are only used for Level 5 and Treatment Foster Homes.